



Tennessee Civil War National Heritage Area Partnership Project Application

Revised April 2020

Our Collaborative Partnerships allow local governments and non-profit groups to apply for matching funds for programs and projects including interpretive brochures, exhibits, educational materials, and heritage tourism and preservation plans. (Please note - All funds received from the Heritage Area must be matched dollar for dollar with non-federal money).

Partnership project applications are reviewed by our Board of Advisors each spring and fall. Proposals must be postmarked by January 31 for consideration in the spring, and August 31 for consideration in the fall. It may take up to three months from the date of submission before applicants are notified of a final decision and a contract is finalized. Projects that receive Heritage Area funding cannot be started before a signed contract is in place.

Application Deadlines: January 31 and August 31

Who Can Apply:

Non-profit organizations chartered in Tennessee, educational institutions, and local/state government agencies.

Eligible Projects:

Projects should be primarily focused on the Civil War, Reconstruction, and the legacies of the war during the post-war era. Project topics should focus on the years from 1850-1877.

Eligible projects include archeological surveys, educational materials, exhibits, heritage tourism materials (walking or driving tours, rack cards, site brochures), interpretive signage/markers, research publications, public seminars/symposia, special events (plays, heritage festivals), videos and related media, and web site development.

Funding:

The minimum amount that can be requested from the Heritage Area is \$1,000. Federal funds received from the Heritage Area must be matched dollar for dollar with funds or in-kind donations from a non-federal source.

Process:

To submit an application, print and sign this completed form, gather all attachments and supporting materials, and email to laura.holder@mtsu.edu or mail a hard copy to:

TN Civil War National Heritage Area, C/O Laura Holder
MTSU Center for Historic Preservation
Box 80
Murfreesboro, TN 37132

Required attachments are the project application, detailed budget, brief resume(s) for the project staff, and letters of support. Pertinent supporting materials, such as an informational brochure on your organization or the project, may be included. If you have any questions, please contact Laura Holder at laura.holder@mtsu.edu.



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Collaborative Partnerships Application**
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Cover Page

Title of Project:

Name of Organization:

Contact Person:

Organization Address:

Phone:

Email:

Tax Exempt Number:

County:

Congressional District:

Proposed Project Start Date:

Proposed Project End Date:

Amount Requested from Heritage Area:

Project Match:

(Match must be non-federal funds and be equal or greater to the amount requested from the Heritage Area).

AUTHORIZATION

To the best of my knowledge and belief, all information in this application is true and correct. I understand that if this project proposal is approved, any funds my organization receives from the Heritage Area are federal funds and must be matched dollar for dollar with non-federal funds.

Typed name of Authorized Representative of Applicant:

Title:

Signature: _____

Date: _____

I. PROJECT SUMMARY

1. Project title:

2. Briefly describe the final product(s) that will result from this project. (e.g. “We will research, develop and fabricate a permanent Civil War exhibit that presents the home front experiences of residents in Best County. This interactive exhibit will consist of six freestanding panels and several interactive displays, and we will develop educational worksheets and a teacher’s guide for school visits to accompany the exhibit.”)

3. Project objective (e.g., “Our goals are to present a less well-known aspect of the Civil War in Best County to residents, visitors, and school children; to provide educational resources to teachers; and use this exhibit to develop additional programs in preparation for the Civil War Sesquicentennial.”).

4. Expected audience to be reached (e.g., “We anticipate reaching 4000 visitors and local residents in Best County with this project,” or “We anticipate reaching 1200 K-12 students and teachers in Best and Better counties with this project”):

II. PROJECT DESCRIPTION

The primary purposes of the Tennessee Civil War National Heritage Area are to preserve, enhance, and interpret the state's rich Civil War and Reconstruction-era heritage through partnerships and cooperation between local property owners; local, state, and federal government entities; and the private sector.

Goals of the National Heritage Area include advancing resource interpretation; educational opportunities; resource conservation and preservation; heritage tourism; and economic development.

Projects should fall under one or more of the following themes:

- (1) War Clouds on the Horizon, 1850-1861
- (2) Battles and Leaders, 1861-1865
- (3) Occupation and Home Front, 1861-1865
- (4) Reconstruction, 1865-1875
- (5) Legacies, 1870-1930

Describe the proposed project below (please include additional pages to describe the project as needed). Your narrative should summarize the project, tasks, and time frame for completion; describe how this project fits into the primary goals and themes of the Heritage Area as stated above; and state how it will promote the telling of the collective and diverse "whole story" of the Civil War, Reconstruction, and/or their legacy in Tennessee.

III. APPLICANT QUALIFICATIONS

The applicant organization's qualifications are evaluated according to its experience with similar projects and according to the applicant's ability to complete this application accurately and concisely. Please answer these questions in the space provided.

1. How long has the applicant organization been in existence? What is its main goal or mission?

2. Describe the applicant organization's qualifications for managing this type of project.

3. Describe the project manager's (the individual responsible for coordinating or directing the project) qualifications and experience for handling this type of project. Note any similar projects he/she has managed. Attach a brief resume for the project manager and other primary project personnel.

IV. BUDGET

In the space below, provide a specific summary of your project budget. Describe the amount of funds requested and how the funds will be used. (Please note that we cannot reimburse costs for staff time).

Heritage Area funds must be matched dollar-for-dollar with non-federal monies, from cash and/or in-kind contributions from private, local, or state sources. Examples of in-kind (nonmonetary) match include staff/volunteer time, materials/supplies, equipment usage, and travel. Matching funds must be received and used during the contract period. Please list the matching fund estimates and sources. Include a specific description and value for all in-kind contributions.

Specify the project budget and estimated match in the table below.

Category:	Funds from TCWNHA:	Cash Match:	In-Kind Match:	Total:
Staff Costs/Time				
Travel/Per Diem				
Supplies/Equipment				
Materials/Fabrication				
Speaker Fees/Travel				
Other (specify)				
Total:				

V. SUPPORT AND PARTICIPATION

Attach letters of support from up to 3 primary partners stating their support for this project. Partners should address letters of support to the applicant. Possible supporters include organizations/agencies that are partners in, or are offering matching share to, the project (e.g., local historical societies and organizations, patriotic organizations, land trusts, chambers of commerce); project area land owners whose property may be impacted by the project; and federal, state, or local government entities.

Email one copy of the application packet, any supporting documentation, and letters of support by the application deadline to Laura Holder at laura.holder@mtsu.edu, or mail a hard copy to;

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