

## **K-12 Family Education Web Application** **Instructions**

1. Log on to [www.salliemae.com/k12loan](http://www.salliemae.com/k12loan)
2. In the center of the screen, click on “**K12 Family Education Loans**”. You will be directed to the SLM Financial Private Education Loan site. Under K12 Loans, click on “**Apply Now**”.
3. Complete the online loan application and submit it for credit processing (approximate time for completion = 10 minutes)
4. Within 30 seconds, you will receive a web response
  - ❑ If the loan is approved, SLM will send the following documents to the borrower for signature:
    - ❑ Disclosure Statement
    - ❑ Promissory Note
    - ❑ Pre-filled Loan Application
5. After signing the loan documents (including the electronic application), the following should be sent to SLM:
  - ❑ All Loan Documents
  - ❑ Borrower’s Recent Paystub (tax returns if self-employed)
  - ❑ Borrower’s Signed ID
  - ❑ Enrollment Agreement or Tuition Bill
6. SLM will send the funds on the provided disbursement date.

**NEED HELP? CONTACT SLM CUSTOMER SERVICE AT  
(888) 272-4665**