



Frequently Asked Questions

1. What is included in the rental fee?
 - The rental fee of \$2,500.00 includes use of the One Eleven event space, 4,500 square feet comprised of the Penthouse, Observation Deck and Patio areas. The rental fee also includes an on-site venue manager, door manager, basic rental equipment and maintenance fee.
2. Is there a deposit due at the time of contract?
 - Yes. If more than 60 days out from the event date, a 50% (or \$1,250.00), non-refundable deposit is due at time of contract. If within 60 days of the event, a 100% (or \$2,500.00), non-refundable deposit is due.
3. Is the venue rental fee subject to 9.25% TN State Sales Tax?
 - Yes. The total for the venue rental will be \$2,731.25 ($\$2,500.00 + \$231.25 = \$2,731.25$).
4. What is One Eleven's capacity?
 - The maximum at One Eleven is 286 guests. Please refer to www.oneeleven.com or contact your event coordinator for specific floor plans.
5. Can I (or my caterer) provide and/or serve my own alcohol?
 - In accordance with TN State Laws governed by the TN Alcoholic Beverage Commission, Event Logistics, Inc. is the sole and exclusive alcoholic beverage provider.
6. Can I bring in my own vendors (i.e., caterers, audio/visual, entertainment, décor, etc.)?
 - Yes. All vendors must be approved by One Eleven and provide proof of business license and appropriate certificate of insurance prior to your event as outlined in the licensing agreement.
7. Do you require a certificate of insurance?
 - Yes. Insurance requirements are outlined in the licensing agreement.
8. When can I load-in?
 - The load-in schedule is contingent on the needs of your event and the schedule at the building for the day.
9. Where do I park?
 - Parking is available in surface lots accessible off of 1st Avenue, 2nd Avenue, and Broadway. Valet parking can also be arranged.
10. What is your smoking policy?
 - Smoking is not allowed on One Eleven property.
11. Is there additional power available for sound, lighting and entertainment?
 - Yes. Two 80 amp, three phase connections are available for an additional cost of \$350.00.
12. Do you provide full service event management?
 - Yes. One Eleven is a wholly owned subsidiary of Event Logistics, Inc., a full-service corporate meetings management and event production company.
13. Do you have wireless internet available?
 - Yes. Wireless internet will be provided complimentary to our guests.

Your sales manager will be happy to assist you with any other questions you may have.