

The Center for Historic Preservation, a research and public service institute founded by the Tennessee Board of Regents, is committed to providing experiential learning experiences. Students currently enrolled at Middle Tennessee State University and recent graduates of MTSU or other academic institutions are encouraged to apply. Additionally, there are unpaid internship opportunities for community students (not currently enrolled at MTSU) or MTSU students seeking additional professional experience. Selected individuals work on staff-directed projects at the Harrison House and the Black House on MTSU's campus, at the Heritage Center in downtown Murfreesboro, and, at times, on assignment at other institutions. Employment opportunities vary by semester and appointments depend upon how well the applicant's experience, skills, and research interests match current Center projects. Most appointments are semester-long and are open for renewal if the individual's work demonstrates significant progress and accomplishment and, if a student, that the student maintains a 3.0 cumulative GPA.

Applications may be submitted year round; however, first consideration will be given to application packets received by **NOVEMBER 15** for spring semester, **APRIL 15** for summer semester, and **JULY 15** for the fall semester. See submittal instructions on other side.

**I. Contact Information:**

Full Legal Name \_\_\_\_\_  
Last First Middle

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Reply Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

E-mail Address (required) \_\_\_\_\_

**II. Academic Status:**

I currently attend Middle Tennessee State University, majoring in \_\_\_\_\_,  
and plan to graduate in \_\_\_\_\_.

I currently attend \_\_\_\_\_, majoring in \_\_\_\_\_,  
and plan to graduate in \_\_\_\_\_.

I am not currently a student. My most recent degree was from \_\_\_\_\_  
(name of high school or university) in \_\_\_\_\_ (city/state) in \_\_\_\_\_ (year).

III. Semester Available to Begin Work: \_\_\_\_\_  
Semester/Year

IV. Positions: (check all for which you are applying):

| Position  | Level                                    | Term  | Compensation    |
|---|--|-------|-----------------|
| <input type="checkbox"/> Ph.D. Resident Fellow (MTSU Public History only) | Ph.D.                                    | 12-mo | tuition/stipend |
| <input type="checkbox"/> Ph.D. Assistant (MTSU Public History only)       | Ph.D.                                    | 12-mo | tuition/stipend |
| <input type="checkbox"/> Huhta Doctoral Fellow (MTSU Public History only) | Ph.D.                                    | 12-mo | tuition/stipend |
| <input type="checkbox"/> CHP Fellow                                       | Ph.D./masters                            | sem   | stipend         |
| <input type="checkbox"/> Graduate Research Assistant (MTSU only)          | masters                                  | sem   | tuition/stipend |
| <input type="checkbox"/> Research Assistant (MTSU only)                   | masters/undergraduate                    | sem   | hourly rate     |
| <input type="checkbox"/> Internship                                       | Ph.D./masters/ undergraduate/non-student | sem   | unpaid          |

**NOTE: Students wishing to satisfy an internship requirement of their academic program for university credit should contact their faculty instructor for prior authorization.**

V. References: List three references we may contact.

| Reference Name | Relationship/Job Title | Phone Number | Email Address |
|----------------|------------------------|--------------|---------------|
| 1. _____       | _____                  | _____        | _____         |
| 2. _____       | _____                  | _____        | _____         |
| 3. _____       | _____                  | _____        | _____         |

VI. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

VII. Submittal Instructions:

After fully completing and signing the application, attach the following:

- 1. Resume.** Current resume including employment and educational experience.
- 2. 1-2 Writing or Project Samples.** Examples may include student papers, research reports, walking tour brochures, media articles, museum exhibit photos/text, journal articles, press releases, or National Register nominations.
- 3. Statement of Interest Cover Letter.** The Center's work is varied and includes such services as resource identification, documentation and preservation, architectural assessment and recommendations, heritage tourism, heritage education, exhibit development, research and publications, and museum and visitor services. Go to the Center's website, [www.mtsuhistpres.org](http://www.mtsuhistpres.org), to review Center programs. In your cover letter, describe your interest in, and possible contribution to, the Center's work.

Mail completed application packet to:

**Center for Historic Preservation  
ATTN: Student Academic Support  
MTSU Box 80  
Murfreesboro, Tennessee 37132**

Thank you for your interest in the MTSU Center for Historic Preservation.