



Procurement Program Action Form

Please complete the following information and submit with your proposal to Diane Berty, Vice President via email at berty@ticua.org.

Date of Submission: _____

Company Name: _____

Primary Contact's Name: _____ Title: _____

Address: _____ City _____

State _____ Zip _____ Phone: _____

Email: _____ Company Website: _____

Proposed term of agreement: _____

Please answer the following questions regarding your proposal:

1. Does your report indicate the specific price institutions will pay for goods/service? Yes No N/A
If yes, how is the pricing figured? (ex. Cost + x percent) _____

2. Are the prices contained in the proposal better than what the institution would receive without this contract in place? Yes No Not sure
3. Which regions can your company provide service in Tennessee?
 All West Middle East
4. Is the service level provided for in this proposal better than what the institution could receive without this contract in place? Yes No Not sure
5. Do you agree to provide quarterly reports detailing spending through your contract at the institutional level? Yes No
6. Is there a rebate to the Association or Institution? Yes No N/A
7. Are references included? Yes No
8. Is shipping and delivery included in the pricing? Yes No N/A
9. Is there a warranty for your product(s)? Yes No N/A

Explain: _____
