



EXCEL AQUATICS

General information and instructions

OnLine Registration

- ◆ Every swimmer must be registered online for 2009-2010. This online registration form can be found on the Excel Aquatics website.
- ◆ Every swimmer must be assigned a practice group prior to registering. For new swimmers, this will be done during the placement and free trial period in August, outlined on the Age Group Team Home Page. Thereafter, new swimmers should contact Coach John Barnes (Gallatin), Coach Steven Murry (Murfreesboro) or Coach Michelle Sinkovitz (Brentwood) to schedule a placement trial. Their email addresses can be found at the "Contact Us" link. For returning swimmers, training group assignment will be done by the coaching staff. If you have not been assigned a practice group, please contact your training coach from the previous season.
- ◆ The registration form must be completed and sent electronically. By sending the forms electronically you are agreeing to be contractually obligated to the terms of the agreement. In addition, the form must be printed and mailed along with your first payment, as specified in the registration form) to the billing coordinator: Robyn Painter, 704 Nantucket Circle, Franklin, TN 37069. Thereafter, the financially responsible parent will receive monthly statements by email. All payments must be mailed to the billing coordinator. Please do not leave payments at the pool or with a coach.

- ◆ The online registration form contains the information for athletes to be registered with USA Swimming. Excel will send your registration information to USA Swimming.
- ◆ Meet Entry Fee Escrow Account. This account is mandatory for every swimmer registering with the team (whether the swimmer will be competing or not). For every meet a swimmer enters, there is an entry fee for each individual event and relay event, along with a required surcharge. In order to streamline our meet entry process and simplify paying entry fees, EXCEL maintains an escrow account for ALL swimmers. All families are required to maintain a minimum balance of \$50.00 per swimmer throughout the year (Sept-July). You will be notified on your monthly billing statement when you need to replenish your escrow account. Your meet entry fees will automatically be deducted from your escrow account. This is a service to our families and we ask your cooperation in keeping your account up to date. If you chose to leave the team at any time, we ask for *30 days notice*. Please send an email to the billing coordinator at excel.billing@comcast.net or submit a letter to Robyn Painter at 704 Nantucket Circle, Franklin, TN 37069 notifying the team of your intent to resign. Any unused escrow funds will be applied toward any outstanding balance owing to the team. If there is none owed, the escrow funds will be reimbursed.

Parent Volunteer Work Requirements

- ◆ Excel Aquatics is a non-for-profit organization which relies on the monthly dues and the active working support of each family to meet the financial obligations of the team. More than 50% of our annual budget is met with funding from sources other than monthly training fees, such as hosting local, regional, and national swim meets and supporting USA Swimming's fundraiser, the Swim-A-Thon. To meet our financial goals, each Excel family will be required to work and/or provide food for hospitality for the swim meets we host.
- ◆ The worker requirements for the 2009-10 swim season are listed below:

- Fall: Sept. 1 to Dec. 31 = 3 work shifts.
 - Winter: Jan. 1 to March 31 = 3 work shifts.
- Additionally, each family will be required to work or provide food or supplies for the USA Swimming Speedo Senior Sectional Championships hosted by Excel Aquatics at the Centennial Sportsplex in Nashville on March 4-7, 2010.

- Spring/Summer: April 1 to July 31 = 3 work shifts.
- Race Day events are not part of the volunteer work requirements.
- Unmet or missed required sessions will be billed to your Excel account at \$75.00 per unmet or missed session.
- Session sign up is done online at www.excelaquatics.org at the Parent Volunteer Sign up link at the top right of the Age Group Team Home Page. Each family (both new and returning swimmers) is required to log onto the volunteer section of the Excel web site and set up a user name and password for the 2009-2010 swim year. This will enable you to access available jobs and descriptions of the jobs. You will only be allowed to sign up for current season jobs at any one given time, such as Fall, Winter, or Spring.

Odds and Ends...

- ◆ Every swimmer needs to have a team swim suit and an Excel cap to wear in meets. (Excel cap is provided with registration). All American Swim Shop carries Excel apparel in their store.
- ◆ www.excelaquatics.org is our team website and primary form of communication – check it often!!
- ◆ You will be receiving team e-mails periodically through out the season. Please provide us with an accurate e-mail address and check your e-mail often!
- ◆ Practice changes are posted on the website.