



EAST CORRIDOR OVERSIGHT COMMITTEE
MEETING Minutes
Tuesday June 13 2006
10:00 a.m. – 11:00 a.m.

MTA Conference Room, 130 Nestor Street (Enter off of Driftwood)
Nashville, TN

MTA Bus Routes 25 or 44 stop at the front door of the building where the meeting takes place

THOSE IN ATTENDANCE

Paul Ballard-Chairman	Governor Representative
Jeff Baines	City of Lebanon
Terry Bebout	TSG
Tom Brashear	Wilson County
Mike Choate	TDOT
Robert Corriveau	Citizen
Diane Davidson	TDOT
John Kennedy	Metro
Jim Ladieu	TDOT
Teresa McKissick	RTA
Rob Shearer	Mt. Juliet
Kevin Walker	RTA/NS

Mr. Paul Ballard called the ECOC to order at approximately 10:00 a.m. on June 13, 2006.

1. Public Comments

There were no public comments.

2. Approval of May 23, 2006 ECOC meeting minutes

Mr. Ballard called for a motion for approval of the minutes from the May 23, 2006 meeting. Diane Davidson made motion to accept minutes with the correction of the spelling of Randall Dunn's name. Jeff Baines seconded and the motion passed unanimously.

3. Marketing Update – Teresa McKissick

Ms. McKissick updated the committee on the marketing and advertising plans. She gave a report on the advertising plan, employer outreach, polling/surveying of potential riders and special events.

Ms. Diane Davidson suggested that the staff seek out access television stations in Wilson County. Mr. Shearer said the Mt. Juliet station could run PowerPoint presentations and that RTA could also do an on camera interview. Ms. McKissick will talk with Mr. Shearer about this opportunity.

Mr. Brashear suggested that press releases be sent to the local television stations, asking them to post the Music City Star Commuter Rail poll on the news web sites.

Mr. Ballard suggested that the invitations to the grand opening event be sent at least four weeks in advance so the invitees will have the opportunity to schedule the event on their calendars.

Ms. McKissick said she would e-mail a meeting notice to the committee members regarding the July 10th ADA meeting.

4. Change Order for SR 109 Track work to Queen City, Inc. – Kevin Walker

Mr. Walker presented the change order details. He said it covers two grade crossings and insulated joints. The change order to Queen City is for their existing contract. It will include adding gates to SR 109 and adding gate and flashing lights to Quarry Road. The track portion includes replacement of the track surface at both SR 109 and Quarry Road as well as track improvements along the 1.5 mile segment.

A motion was made that the ECOC would recommend to the full RTA board the approval of the change order to Queen City Railroad Contractor's Inc. for the additional track work in the SR 109 area in the amount of \$118,825.20.

Ms. Davidson made the motion and Mr. Brashear seconded. The motion passed unanimously.

5. Station Vendor RFP – Teresa McKissick for Allyson Shumate

Ms. McKissick presented this item in Ms. Shumate's absence. She briefed the committee on the two RFPs for vending at Riverfront Station and the outlying stations. Ms. McKissick said that having vendors at the stations would create free and clear revenue that can be used to offset operating expenses. Ms. McKissick also asked on behalf of Ms. Shumate that members of the committee volunteer to serve on the selection committee.

Mr. Brashear asked if interested business owners could bid on any one or combination of opportunities at various stations and then have the committee make the determination during the selection process. Mr. Ballard agreed and asked that this be added to both RFPs.

Mr. Ballard also suggested that a paragraph be added to the RFP for Riverfront Station that the vendor would also sell train tickets.

Mr. Brashear asked if it would be beneficial for the vendor to sell lottery tickets at the Riverfront Station and if RTA would get any revenue from the sell of lottery tickets at the Riverfront Station.

Ms. Ballard suggested adding a paragraph that highlights the number of trains and times of operations to the RFP, so interested parties would be able to better predict their potential income and costs. She also suggested having an ATM machine at the Riverfront Station. It was mentioned that staff members might be handling this under a separate RFP.

Mr. Ballard said it retail concepts should remain open ended in an effort to get as many business owners interested as possible.

The committee members agreed to move forward to the RTA Board with the RFPs with the changes mentioned above included.

6. Mobilization Update – Terry Bebout

Mr. Terry Bebout updated the committee on the mobilization efforts. At the layover facility, he said the security lights will be installed in the next few days along with the power box. The phone lines and computer lines have been installed. He wants to invite the committee up to see the facility soon, when the work is completed.

Mr. Bebout said TSG will be ready to begin training the crews on July 10, 2006. Training will begin with classroom sessions and then move into the track training with trains moving first lower speeds then higher ones.

Mr. Bebout said that the work on the cars is moving ahead. One train set is 97percent complete and is waiting emergency testing and final inspections. The rain slowed the painting process.

Mr. Shearer asked if there was anything in the mobilization that would slow the start of service. Mr. Bebout replied no.

Ms. Davidson said the FRA is sending a track geometry car in to validate the condition of the track. The car will test the track ride quality for both Class 3 (60 mph) and Class 4 (70mph). The data will provide a base line for future capital projects and verify that the contractors have fulfilled their obligations. She said the FRA will withhold their confirmation of the start of services until any defects identified by the testing are addressed. Mr. Ballard said Mr. Farquhar fully expects the track to test appropriately, and welcomes the opportunity to have the car operate over the line before revenue service starts.

7. Construction Update– Kevin Walker

Mr. Walker said the railroad rehabilitation site is working its way through Lebanon and through to Mt. Juliet. So far, they've activated four signals and will do four more next week. The last of these will happen within the next two weeks.

Phone lines have been relocated at the Hermitage Station.

Riverfront Station was shut down due to the CMA Festival last week. Mr. Walker said CMA will be moving out this week and his crew can move back in. Mr. Ballard commented that the Riverfront Station was a nice addition to this year's CMA Festival.

Mr. Walker said paving continues and that the Martha Station will be paved tomorrow. After that, the crew will move into Lebanon and work their way up the corridor.

Mr. Walker said the lines will be ready in time for the July 10th date for the beginning of training.

8. Other Business

Mr. Ballard called for other business. There was no other business. Mr. Ballard then said that it looks like we are on target to hold the grand opening event on September 15th and the launch of service on September 18th.

The meeting was adjourned at approximately 11:00 a.m.