

TENNESSEE BANKERS ASSOCIATION
 ATTN: Debbie Brickles
 211 Athens Way, Ste 100, Nashville, TN 37228
 615/244-4871 or 800/964-5525 - FAX 615/5576927
-AIB TEXTBOOK ORDER FORM -

BANK/SCHOOL NAME: _____
 BANK/SCHOOL SHIPPING ADDRESS(must be a physical address): _____
 CITY: _____ STATE: _____ ZIP: _____
 CONTACT PERSON/PERSON APPROVED TO ORDER: _____
 PHONE NUMBER:(_____) _____ EMAIL: _____

| Quantity | Book Catalog Number (on price list) | Name of Textbook | Price Each (Member) | Total Price | Shipping Option- see below |
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Payment Options:

Members of Tennessee Bankers Assoc. – Book orders may be invoiced directly to the member bank/company. Shipping and state sales tax will be included in the total amount invoiced.

Colleges/Universities – You have an “invoice to” option with a purchase order number(PO must be included) or may be paid by credit card. Contact TBA to verify purchase amount. (Tax Exempt Number _____)

College/University Bookstore – All orders must be paid in advance with credit card. Contact TBA to verify purchase amount. (Tax Exempt Number _____).

Method of Payment:

- ____ Check enclosed (contact TBA for exact amount)
- ____ Please invoice us (College/University Purchase Order Number Form must be attached with order form)
- ____ Credit Card Payment (Visa/MasterCard only)

Card Number _____ Expiration Date _____

Name as it appears on the card _____

Signature of cardholder _____

SHIPPING OPTIONS:

UPS Ground Shipping (must allow 5-10 working days) - \$.04 per dollar amount ordered, minimum \$7.50 per order

2nd Day Delivery – 16% of the total amount ordered plus \$10 (Order must be made by TBA no later than 11:00 am CST)

Overnight Delivery – 19% of the total amount ordered plus additional \$10 (Order must be processed by TBA no later than 11:00 am CST)

RETURNS: Any return of books must be received by Tennessee Bankers Assoc (to above address) in original shrink wrap with all shipping papers included within 90 days of placing order with TBA. Credits/Refunds will be made minus cost to return books to original stock.