



Thank you for your interest in Donelson Christian Academy. This admissions packet is designed to acquaint you with our exemplary college preparatory school and its diverse programs.

At Donelson Christian Academy we encourage each child to reach his full potential by providing Christian principles for living as well as a strong academic curriculum. Our rich Christian heritage includes emphasis on the educational, spiritual, and physical needs of our children, challenging students at all levels. Each administrator, teacher, and member of the supporting staff has a genuine interest in our students and desire to offer the best education available. DCA works to maintain an environment of caring support which encourages the academic and personal growth of its students.

When considering an application, the admissions committee takes into account many factors, including academic records, achievement test scores, teacher recommendations, and previous school experiences. Motivation and attitude toward learning are also important considerations. Most importantly, we are looking for children who can be successful at DCA.

We have been truly blessed at Donelson Christian Academy, and we are excited about the future of our school. As parents, we naturally want the very best for our children, and this is especially true when it comes to their education. Thank you for allowing us to be a part of this important decision. Please contact the admissions office if we can assist you in any way.

Sincerely,

Becky A. Rothman  
Director of Admissions

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Enclosures

## Applying for Admission

In addition to the application, several other forms must be returned to the Admissions Office before the application process is complete.

- K4 - K5      One (1) student recommendation must be completed and mailed directly to the Admissions Office by a play school teacher, daycare worker, Sunday school teacher, or someone other than their parent who has worked with the child.
  
- 1 - 12        Three (3) student recommendations must be completed and mailed directly to the Admissions Office by the teacher or other school personnel.
  
- K4 - 12       An application fee of \$40.00 is required with each application. This fee is non-refundable and is separate from the tuition fee.
  
- 1 - 12        A copy of the applicant's most recent report card and achievement test scores must be provided.
  
- 6 - 12        The student application must be completed by the student in his/her own handwriting.

After all forms are submitted to the Admissions Office the family will be contacted to schedule an appointment for student testing.

Applicants will be notified in writing of their acceptance. The enrollment contract and the registration fee must be returned to the Admissions Office within two weeks of notification of acceptance for a position to be held. All registration fees are non-refundable.

**Financial Aid:** Limited financial aid is available based on need and student qualifications. Financial Aid packets may be obtained from the Admissions Office during the month of January. Completed packets should be sent directly to School and Student Services for Financial Aid in Princeton, New Jersey. DCA works directly with this company in determining the amount of financial aid for which a family is qualified. After reviewing the information, the Financial Aid Committee will determine the amount, if any, to be awarded.

It is the policy of Donelson Christian Academy that all students entering K4 must be four years of age on or before September 30 of the year they plan to attend. Likewise, students entering K5 and first grade must be 5 and 6 respectively on or before September 30 of the year they plan to attend.

Donelson Christian Academy welcomes students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate in the administration of its educational and admissions policies, financial aid program, athletic program or other school programs. However, as a Christian school, we seek primarily to serve those students whose parents want a Christian education for their child.

### Parental Support of Philosophy and Policies

Please read the statements below concerning some of the philosophies and policies of Donelson Christian Academy. After carefully reviewing them, please sign below.

1. Donelson Christian Academy believes that learning is important for the achievement of a student; however, in addition to academics, a student's growth in areas of service, leadership, character, and a positive attitude are necessary for a well-balanced school experience.
2. Donelson Christian Academy believes a student's dress should be appropriate to the activity in which he/she is engaged. Students attending classes will wear Parker uniforms.
3. Donelson Christian Academy is a family-oriented school and encourages parents to be involved in the educational process.
4. Donelson Christian Academy students are not permitted to use or possess alcoholic beverages, tobacco, or harmful drugs at any time.
5. Donelson Christian Academy values truthfulness and integrity above strict observance of rules, and that honesty must be the basis of our working relationship with your child.
6. Donelson Christian Academy depends upon the generosity of parents, alumni, grandparents, friends, businesses, and corporations to help provide the opportunity to develop and implement new programs. Because tuition alone does not cover the cost of educating a student, a successful Annual Fund Campaign is necessary to augment tuition. All parents are encouraged to support the Annual Fund Campaign.
7. It is understood that the school has the right to accept or reject a student as it deems advisable.
8. Donelson Christian Academy has a strong Christian discipline program and it is administered by the faculty and administration with close communication with the parent or guardian.

As parent/guardian of this student, I agree to cooperate with Donelson Christian Academy in the enforcement of the rules and regulations of the school and to meet the terms of the enrollment contract regarding expenses and business details. All withdrawals from the school will be discussed with the appropriate principal, and a withdrawal statement must be signed to facilitate release of grades and other materials.

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Parent/guardian

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Parent/guardian

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Date

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Date

## Schedule of Tuition and Fees 2009-2010

### Annual Tuition Fees:

K4 and K5	\$6,395.00
1st - 5th grade	\$6,895.00
6th - 12th grade	\$7,395.00

**Registration Fee:** (Per family and non-refundable) \$ 225.00

### Curriculum/Materials and Activity Fee:

(Includes free admission to athletic events and yearbook)

1st-12th grade	\$ 250.00
K4 and K5	\$ 150.00

**Technology Fee:** (For middle/high school tablet computer) \$ 525.00

### Service Fees:

Annual payment:	no service fee	
Semester payment:	service fee per child	\$ 100.00
Monthly payment:	service fee per child	\$ 150.00

Monthly payment plan has an additional fee of \$55.00  
for Tuition Management Systems services.

**PTO Annual Membership Dues** (Optional): Make check payable to DCA PTO. \$ 25.00

This fee also includes membership in the following booster clubs:  
Academic, Athletic, Band and Fine Arts.

### Field Trips:

Field trips are a required part of the curriculum. Cost varies by grade and is not included in tuition. Money for each trip is collected by the teacher, except for seventh and eighth grades. These trips will be billed and paid using the same payment plan chosen for tuition. The approximate annual amount per student is shown on the reverse side.

### Extracurricular Activities:

Extracurricular activities participated in by a student may have costs associated with it. These costs are communicated by the faculty sponsor to the parents. Please understand your financial obligation prior to your child's participation.

### Uniforms:

Uniforms are not included in tuition and are purchased through Parker Uniforms located at "The Gallery at Rivergate" (next to Longhorn Steakhouse) 2021 Gallatin Road, North, Suite 232, Madison, TN.

Telephone number - 615.851.4349

www.parkersu.com -

Web ID Code - NA267100

(Over)



**Donelson Christian Academy**

**Student Application Grades 6 - 12**

Name \_\_\_\_\_

Grade \_\_\_\_\_

Please answer the following questions in your own handwriting.

**1. Why do you want to attend Donelson Christian Academy?**

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**2. Discuss a book that you have enjoyed in the last year. What about the book interested you?**

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**3. What does it mean to you to be a friend?**

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(over)





DONELSON CHRISTIAN ACADEMY

Please attach a recent photo

Application for Admission
Grades K4 - 12
Applying for \_\_\_\_\_ School Year

For office use
Date rec'd \_\_\_\_\_
Fee paid \_\_\_\_\_

This form is to be completed by a parent/guardian of the applicant and returned to the school before the applicant's interview and admissions test. An application fee of \$40.00 must be attached. No part of this fee is refundable nor applicable as advance payment of tuition fees. Upon acceptance, a registration fee will be required to reserve a place for your child. All registration fees are non-refundable.

Applicant \_\_\_\_\_
First Middle Last Applying for grade

Sex \_\_\_\_\_ Date of birth \_\_\_\_\_ Age \_\_\_\_\_ Preferred name \_\_\_\_\_

Home address \_\_\_\_\_
Street City State Zip

Mailing address (if different) \_\_\_\_\_

Applicant's social security number \_\_\_\_\_ Home phone number \_\_\_\_\_

Student lives with: Both parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Grandparents \_\_\_\_\_

Custodial arrangements: Mother \_\_\_\_\_ Father \_\_\_\_\_ Joint \_\_\_\_\_ Grandparents \_\_\_\_\_

Mother

Father

Name \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

Street \_\_\_\_\_

City/zip \_\_\_\_\_

City/zip \_\_\_\_\_

Home phone # \_\_\_\_\_

Home phone # \_\_\_\_\_

Cell phone # \_\_\_\_\_

Cell phone # \_\_\_\_\_

E-mail address \_\_\_\_\_

E-mail address \_\_\_\_\_

Social Security # \_\_\_\_\_

Social Security # \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Title/Position \_\_\_\_\_

Title/Position \_\_\_\_\_

Business phone \_\_\_\_\_

Business phone \_\_\_\_\_

Name of Stepfather \_\_\_\_\_
(if applicable)

Name of Stepmother \_\_\_\_\_
(if applicable)

Business phone of Stepfather \_\_\_\_\_
(if applicable)

Business phone of Stepmother \_\_\_\_\_
(if applicable)



**Church Membership**

**Christian**

Father	_____	_____	_____
	Church attending	Denomination	(Yes/No)
Mother	_____	_____	_____
	Church attending	Denomination	(Yes/No)
Applicant	_____	_____	_____
	Church attending	Denomination	(Yes/No)

Accredited by the  
Southern Association of Colleges and Schools  
and Approved by the  
Tennessee State Department of Education

Donelson Christian Academy welcomes students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate in the administration of its educational and admissions policies, financial aid program, athletic program, and other school programs. However, as a Christian school, we seek primarily to serve those students whose parents want a Christian education for their child.

**Maternal Grandparent(s)**

**Paternal Grandparent(s)**

Name _____	Name _____
Street _____	Street _____
City _____	City _____
State/zip _____	State/zip _____
Home Telephone _____	Home Telephone _____

***Mission Statement***

***To enrich minds, nourish souls, and touch hearts with the love of Christ***



D O N E L S O N   C H R I S T I A N   A C A D E M Y

## Student Recommendation Form

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Student's name

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Street	City	State	Zip
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Grade applying for at DCA	School year
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Three recommendation forms are required for grades 1 through 12, one from a current teacher and two from additional school personnel. Complete the above section and send to the appropriate references. They are to return these forms directly to DCA's Admissions Office. Recommendations become the confidential property of Donelson Christian Academy and are not subject to applicant, parent, or guardian review.

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Parent/guardian signature	Date
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### To Teachers and Other School Personnel:

The above named student has made application to Donelson Christian Academy and has submitted your name as a reference. Please complete this form and mail it directly to the Admissions Office at Donelson Christian Academy. This information will be kept strictly confidential.

Mail Directly to:     Donelson Christian Academy  
                                 Attention: Admissions Office  
                                 300 Danyacrest Drive  
                                 Nashville, TN 37214

**The Student Recommendation Form will not become a part of the permanent file. All Student Recommendation Forms will be destroyed after a decision is made by the Admissions Committee.**

### Mission Statement

*To enrich minds, nourish souls, and touch hearts with the love of Christ*

\_\_\_\_\_  
Student's Name

1. \_\_\_\_\_  
Name of former school Phone number

\_\_\_\_\_  
Subject taught How long have you known applicant?

Principal \_\_\_\_\_ Current teacher \_\_\_\_\_ Former teacher \_\_\_\_\_ Other \_\_\_\_\_

2. To your knowledge, will applicant be successful at DCA? \_\_\_\_\_

3. To your knowledge, has applicant had any history of physical or emotional problems?  
\_\_\_\_\_

4. Has applicant ever been suspended? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
\_\_\_\_\_

5. Has applicant ever been expelled? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
\_\_\_\_\_

6. To your knowledge, has applicant had any history of involvement with alcohol, drugs, tobacco, or juvenile delinquency? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
\_\_\_\_\_

7. Will the applicant be permitted to re-enroll at your school? \_\_\_\_\_ If no, please explain  
\_\_\_\_\_

Please use the following scale to rate the student on individual qualities:  
1 - Below average 2 - Average 3 - Above average 4 - Outstanding 5 - N/A

Academic ability	_____	Emotional maturity	_____
Attitude	_____	Creativity	_____
Motivation	_____	Leadership	_____
Self discipline	_____	Athletic ability	_____
Respect for peers	_____	Personal appearance	_____
Respect for authority	_____	Christian Commitment	_____

8. Please give additional comments if necessary including information about parents:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature Date