

## Financial Program at Safe Haven Family Shelter

Curriculum is set for each program and has been provided by New Level Community Development Corporation. NLCDC will continue to provide support as needed for these programs. Once classes have concluded, a new round will be started for new clients.

### Program 1:

**Rental Workshops:** These rental workshops will be conducted every other Tuesday evening at 7pm, for 4 sessions at the shelter. The first two sessions focus on very simple financial concepts. The second two sessions focus on housing- what to look for in an apartment, looking over your lease, tenant-landlord relationships, etc. We need a volunteer to teach the financial part and one to teach the housing part. We will have a training session for those who are interested. The commitment would be for 2 Tuesdays out of an 8 week time frame. This class is taught to clients currently in the Emergency Shelter and will consist of anywhere from 4-7 clients at one time. NLCDC staff is teaching this class in May and June, so volunteers will be needed starting in July 2011.

**Need: 1-2 volunteers to teach financial part, 1-2 volunteers to teach rental/housing part**

### Program 2:

**Financial Education:** This class will be taught to those who have recently graduated from the Emergency Shelter and are either in our Transitional Housing or HPRP programs. It will take place every Thursday for 5 weeks and will go deeper into the financial concepts that were taught in the Rental Workshop class. This class is set to start in June and we will have a training session on May 19<sup>th</sup> at 6:30pm. The class will take place at the shelter with up to 8 clients present. The curriculum is set with guidance from NLCDC. The commitment would be to teach 1-2 sessions out of the 5 weeks. There may also be the need for one on one volunteers if the clients need more individual attention, but that will be determined on an as-needed basis.

**Need: 2-3 volunteers**

### Program 3:

**IDA:** This is a 5 week class that will be taught by staff at NLCDC. It will start in August 2011 and is designed for those who are excelling in our program. This class goes much deeper into personal finances. As clients contribute money to their savings accounts, NLCDC will match their money up to \$4000. They must then use this money for either home ownership, education, or starting a small business. Each client who goes through the class needs to be matched up with a coach.

#### **Individual Development Account (IDA) Coaches responsibilities:**

- Commit to 6 months as a volunteer coach/mentor to IDA participant.
- Provide mentorship to participants to aid them in conducting due diligence before asset purchase.
- Help participants manage savings plans.
- Meet at least monthly with IDA program mentee to track progress and identify barriers and assist if needed to resolve problems.
- Communicate monthly on IDA program mentee's progress to IDA Project Manager.

**Need: 5-8 volunteers**