

# VOLUNTEER CONDUCT STANDARDS

## **Volunteers should not:**

- ❑ Have any inappropriate contact inside or outside the classroom with any student met through their Junior Achievement class, including those students 18 years of age or older.
- ❑ Be in contact with any student inside or outside the classroom unless that student's teacher, another school-sanctioned adult, or the student's parent is present or aware of the situation.
- ❑ Be in contact with any student inside or outside the classroom without the prior knowledge or consent of the local Junior Achievement staff.

*Exceptions would include routine business activity or bona fide job interviews for students 15 years of age or older, conducted at a regular place of business and during regular business hours.*

## **Some examples of inappropriate conduct include:**

- ❑ Violations of state laws regarding child abuse, providing alcohol to minors, or having alcohol on a school's premises, etc.
- ❑ Dress that violates school dress codes or is inconsistent with normal business attire
- ❑ Use of profanity or inappropriate language in the classroom
- ❑ Physical contact which is inappropriate to a teacher-student professional relationship considering the age and sex of the student

*These are examples only and not intended to be a comprehensive list. There could be other actions not listed herein which could result in suspension or dismissal as a volunteer.*

Allegations of violation of these standards will result in immediate suspension as a Junior Achievement volunteer. If an investigation by proper authorities determines a violation occurred, it will result in the immediate and permanent dismissal as a Junior Achievement volunteer.

I have read and understand and will abide by these standards:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_ SS# or Driver's License \_\_\_\_\_